

CONFIDENTIAL

**APPLICATION FORM
FOR MINI-PUPILLAGE**



Chief Executive Carolyn McCombe **Senior Clerks** Carl Wall and Stewart Gibbs
4 Pump Court, Temple, London EC4Y 7AN

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1. Personal details**Title:****Surname:****Forenames:****Address:**

(please make sure you notify us of any changes)

Post Code:**Email:****Contact telephone No:****Mobile telephone No:****2. Education****Undergraduate Degree:**

Name of Institution:				
Attended	From:		To:	
Subject of Degree:				
Grade:				
Obtained/Predicted:				

Please provide a full breakdown of all modules taken so far and results.

Module:	Result:

Other Undergraduate / Post Graduate / Professional Qualifications, Including CPE / BPTC (formerly BVC):

Name of Institution:				
Attended	From:		To:	
Subject:				
Grade:				
Obtained/Expected:				

Please provide a full breakdown of all modules taken so far and results.

Module:	Result:

**Other Undergraduate / Post Graduate / Professional Qualifications, Including CPE / BPTC
(formerly BVC):**

Name of Institution:			
Attended	From:		To:
Subject:			
Grade:			
Obtained/Expected:			

Please provide a full breakdown of all modules taken so far and results.

Module:	Result:

'A' Levels / 'S' Levels / Equivalent:

Name of School/College:	
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Date:	Subject:	Grade:

Other work / work experience (please put most recent first and use additional pages if necessary)

Employer:			
Dates of Employment	From:		To:
Position Held:			
Brief description of your role and responsibilities:			

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Brief description of your role and responsibilities:			

Experience of public speaking (please give short details of mooting, debating or other public speaking in the box below)

4. Reasons for Applying

Why do you want to be a barrister? (max 150 words)

Why are you applying to 4 Pump Court for a mini-pupillage? (max 150 words)

Which practice areas are you particularly interested in and why? (max 150 words)

Please include below any additional supporting material that you would like to mention, that has not been covered in the previous questions:

When are you available to undertake a mini-pupillage at 4 Pump Court?

Data Protection Notice:

We hold and process personal data relating to applicants for mini-pupillage in order to carry out our selection procedures, and, in relation to successful applicants, to arrange and manage their mini-pupillages. Our holding of your personal data is subject to our Privacy Notice (<https://www.4pumpcourt.com/files/Privacy Notice.pdf>), and further details of your rights in this context are set out in the Privacy Notice.

4 Pump Court will take responsible precautions to ensure that personal data is held securely and will guard against any unauthorised access and use. 4 Pump Court will not share personal data with any third parties. Individuals have the right to request amendment or destruction of the data at any time.

5. Declaration:

1. **I confirm that the information given in this application is true.**
2. **I confirm that I that agree that 4 Pump Court may process personal data relating to me in accordance with the conditions contained in the Notice above.**

Date:

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**EQUALITY & DIVERSITY MONITORING FORM
FOR APPLICANTS FOR MINI-PUPILLAGE**

We are committed to equal opportunities and diversity and aim to select candidates for both pupillage and tenancy solely on merit irrespective of age, disability, gender reassignment, marital or civil partnership status, pregnancy or maternity, race, colour, nationality, ethnic or national origin, religion or belief, sex or sexual orientation.

In accordance with BSB recommendations, we monitor all stages of our recruitment procedure to try and ensure that unfair discrimination is not taking place. To assist us in this monitoring process, we would be grateful if you could complete the following form. Please answer each question in turn by choosing one option only, unless otherwise indicated. If you do not wish to answer the question please choose the option "Prefer not to say" rather than leaving the question blank.

Please note that you are not required to provide your Diversity Data. You are free to choose whether or not you wish to provide all, some or none of your Diversity Data.

Any information provided in this form will only be used for monitoring and statistical analysis and will not be passed on to selectors.



Date**Age**

From the list of age bands below, please indicate the category that includes your current age in years:

16 – 24	
25 – 34	
35 – 44	
45 – 54	
55 – 64	
65+	
Prefer not to say	

Gender

Male	
Female	
Prefer not to say	

Disability

The Equality Act 2010 generally defines a disabled person as someone who has a mental or physical impairment that has a substantial and long-term adverse effect on the person's ability to carry out normal day-to-day activities. "Long term" means that the impairment is likely to or has lasted for 12 months or more).

- (a) Do you consider yourself to have a disability according to the definition in the Equality Act?

Yes	
No	
Prefer not to say	

- (b) Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?

Yes, limited a lot	
Yes, limited a little	
No	
Prefer not to say	

Ethnic Group

What is your ethnic group?

Asian / Asian British

Bangladeshi	
Chinese	
Indian	
Pakistani	
Any other Asian background (write in)	

Black / African / Caribbean / Black British

African	
Caribbean	
Any other Black / Caribbean / Black British (write in)	

Mixed/Multiple Ethnic Groups

White and Asian	
White and Black African	
White and Black Caribbean	
White and Chinese	
Any other Mixed/Multiple Ethnic background (write in)	

White

British / English / Welsh / Northern Irish / Scottish	
Irish	
Gypsy or Irish Traveller	
Any other White background (write in)	

Other ethnic group

Arab	
Any other ethnic group (write in)	

Prefer not to say

Prefer not to say	
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We would be very grateful if you would let us know how you heard about 4 Pump Court.

Advertisement

Times

Other

Please specify

Presentation

Please specify

Handbook

Please specify

Website

Please specify

Bar Council

Word of Mouth

Other

Please specify

To submit your completed Application form by email please use the button below or send the PDF file to minipupillage@4pumpcourt.com

SUBMIT APPLICATION